

Requirements for Final Thesis submission For graduates of KIKfu-17, KIKfuc-17 and KTfmuc-19 groups

Students have to upload their final theses (FT) to the mano.vgtu.lt information system **5 working days before the FT defense**. Students have to check the defense dates in the mano.vgtu.lt information system. **It is not necessary to submit the hard copy of the FT.**

1. Requirements for the written part of the final thesis

1. FT has to include two cover pages (according to the form given in the website of the Department).
2. Both cover pages have to contain the name of the department “Department of Computer Science and Communications Technologies”;
3. The order of the parts in the FT.

After the two cover pages the following documents have to be attached:

- The task of the FT **with the signatures of the student, the supervisor and the head of the department**;
- Annotation of the FT (annotation has to be taken from VGTU information system mano.vgtu.lt, before that the student has to fill the Annotation in the information system).
- “Declaration of authorship in the final degree project”. It has to be filled in the information system mano.vgtu.lt;
- Final thesis text;
- Appendices of the FT (if necessary): graphs, circuit diagrams, program codes, etc.
- Master's students, if they participated in the conference, upload copies of the documents confirming the participation in the appendices. **Participation in the conference is not obligatory.**

2. Uploading the electronic version of the final thesis

1. The student uploads in mano.vgtu.lt information system all FT files compressed to one .zip file. The uploaded .zip file has to include all documents related to the work, i.e. annotation, final work, drawings and other appendices. The FT have to be uploaded **5 working days before the defense** of the thesis.

2. The supervisor reviews the student's uploaded FT in the information system mano.vgtu.lt, approving it at least 3 working days before the defense. After this confirmation, the FT is considered saved in the registry and the student's access to the annotation and the uploaded FT is closed.

Final Thesis submission instructions are given in:

http://www.vgtu.lt/files/1728/86/4/12_0/Instruction%20for%20final%20work%20submission-for%20STUDENTS.pdf

The description of the Final Thesis Preparation and Defence Procedure at Vilnius Gediminas Technical University you can find there:

https://vilniustech.lt/files/4048/202/10/4_0/Thesis-changes.pdf

If you have any questions or problems apply the department administrator (jolanta.saudargaite@vilniustech.lt) and the head of the department (algirdas.baskys@vilniustech.lt) by e-mail. If you do not receive a reply to the email, call to the department by phone: +370 5 2744768.